

OUR PRIMARY SCHOOL APPROACH TO SAFE ALLERGEN MANAGEMENT

At Caterlink the safety of our pupils is our number one priority, and we take catering for customers with food allergies and intolerances very seriously. The below information details step by step our process, and the information required to enable us to produce a special diet menu for those with allergies & Intolerance.





You can request a special diet menu by completing and returning the our Allergy & Intolerance Form which can be found on our web site https://caterlinkltd.co.uk/school/caterlink-primary-division/, along with supporting medical evidence from an NHS professional (a GP/consultant or registered dietitian). This can be a letter, copy of medical notes, an Allergy Action Plan signed by a medical professional or a screenshot from the NHS app. Medical evidence is an industry-wide requirement, recommended by the Lead Association for Catering in Education (LACA).

Until this information has been provided and a medical diet produced, any children with food allergies or intolerances will be provided with a jacket potato with baked beans, vegetables and fresh fruit salad, as long as the allergy does not include any of these foods.

STEP



The Caterlink team will then assess the risk for each request, using the LACA Special Diet Risk Analysis Process for Caterers where required. The risk analysis looks at the pupil's requirements, the capability of the kitchen facilities and the school environment to determine if the request is low, medium or high risk.

In the majority of cases the risk level is low or medium, and we are likely to be able to provide a special diet menu. If the risk level is high, we may be unable to provide a meal, and we will discuss this with you as soon as possible.

STEP



Our Caterlink nutrition team will then develop the special diet menu, with at least one suitable meal option daily. This can take up to four weeks from receiving the Allergy & Intolerance form and supporting medical evidence. The school will be advised once the menu is ready.

4		
		Re achies front program
	Ris	sk Assessment Process Tool for Ca
	For	Assessment Process
	Purpose	the provision of Allergen-Managed Medical die
	~ 7000	gen-Managed Medical at
	and punit were request sat	fely Sand is to provide case.
	catered for safety	ing to mission should be used as partial a framework to
	ultimate decision to an	malysis tool is to provide caterers with a framework to assess fively. Scores should be used as part of discussions with the schill give homigate any and enable reasonables with the schill provide. The risk analysis lood should not be the sole leads for pupil with a medical diet will be based on a whole school complete the provided of the school provided to the school of the school provided to the school of the school provided to the school provided
	LACA cannot be been	irs. The sole indicate will be based on a sole indicate i
	Committee the second se	any decisions or
	completing the risk	actions made as a course
- 1	Complete the case	and a medical diet will be based on a whole ichoo only decision or actions made as a result of the use of this risk assess ent process "Covering the school, kitchen and allergen details, considering the school, kitchen and allergen details, considering that school is school to school assessment of the school assessmen
- 1	independently, for each	Covering the
- 1	scores to determine the indi-	covering the school, kitchen and allergen details, considering the medical diet request. Record the score assigned to each an tod risk status of the medical diet request.
- 1	Questions are	ted risk status of the medical determination of the score assigned to each an lof I.3* where I = Low risk, 3 = High risk core of 5 where significant shifts high risk
- 1	*Questions may be	of 1-3* up.
r	of assigned a s	of 1.3" where 1 = Low risk, 3 = High risk core of 5 where significant additional risk is present
F	Question	e significant additional risk
P	thool	Yes No s
1 2	Are the	
<i>I</i> /	Are the school pro-actively take lead on medical diet & atte	
	lead on medical diet & allergen management?	
		Refer to School's responsibility
'	Has up-to-date medical evidence to provided by the parent/event	Footnote 2 provides examples
I I I	provided by the parent/guardian confirming the allerguist	been 1 3
I I I	confirming the allergy(les)	Roles
111		in section 2 of LACA Allergen Ma Guidance.
1 1		disidance.
1 1		Footnote 1 provides further detail
1 1		and unacceptable medical evidence
		If answering to
		If answering 'no', medical evidence